

CALL FOR A CONSULTANT

CEE Bankwatch Network is opening a selection process for a consultant on security strategy and risk assessment plan.

Start date: 08/11/2021

End date: 25/11/2021

Selection to be done: 30/11/2021

Place: online or offline (to be agreed if in the main office in Prague or elsewhere where the relevant Democracy team works/meets)

Terms of Reference for Security Strategy and Risk assessment plan for CEE Bankwatch Network

The objective

To develop Security Strategy and risk assessment plan for Bankwatch Network to ensure:

- Physical, informational and digital security and safety of Bankwatch Network and its member group organisations;
- Security and Safety of Bankwatch staff and member groups staff
- Development of a security initiatives to enhance protection of information, partners staff, beneficiaries and others related to the organization;

Background

Bankwatch faces security and safety challenges with regards to the implementation of the organisation's work plan. These challenges vary across the board, based on the countries in which our coordinators operate and the content of the work (the EU, Balkans, Caucasus, Central Asia, Middle East, North Africa, Sub-Saharan Africa).

Bankwatch looks to improve the protocols regarding security and safety. At the moment, the only protocol in this area applies to field work and fact-finding missions. However, as experience shows, even this protocol does not contain important steps in risk assessment, though there are positive measures to ensure physical security.

What do we expect from Consultant:

- analysing our working environment and threats we face in countries of operation;
- teach us how to assess those risks;
- planning for physical and digital security (both during daily work and at the office);
- acknowledging the physiological and social aspects of security;
- conducting risk assessments for different operational environments;
- ensuring the security of communication and mobile devices with partners;
- addressing problematic situations like first aid, self-care and stress management.

The methodology should be participatory, on which project management bodies and staff in the compound involve and have their input. The JRS global security guide and tools in it should be reviewed and incorporated into the finding to help the project office to align to it. Other secondary readings should be collected and reviewed from other NGOs, UN agencies and government bodies.

Products:

Security Strategy

- Risk Assessment paper (a guideline for BWN on how to assess the risks and how to protect the staff in dangerous environment)
- Protocols/Working guidelines/ recommendations for most vulnerable cases (FFMs, for staff working on issues in a countries under dictatorship and authoritarianism, online security – abuse, cross checking with digital security and etc)
- Workshop/Training for Bankwatch staff

Consultancy Competencies, Experience and Skill Requirements:

- ✓ Minimum university degree in Security Studies and Human Rights defenders or other relevant field;
- ✓ Extensive experience (at least 5 years) experience in developing security strategies;
- ✓ Extensive knowledge of civil society sector in Europe and Central Asia region;
- ✓ Extensive experience in working with international NGOs;
- ✓ Extensive experience on building capacities;
- ✓ Excellent inter-personal communication skills including experience of facilitation of workshops and presentation;
- ✓ Proven and demonstrated broad knowledge of and ability to utilize principles, methods, techniques and systems to develop security strategy;
- ✓ Excellent communication and written skills in English language.

If interested, please send an offer to:

Democracy Team Leader Manana Kochladze at manana@bankwatch.org

Aleksandra Antonowicz-Cyglicka at ola@bankwatch.org

For further questions: +48 601 32 52 42

Please specify in the offer the scope of services provided, relevant experience (including references), and the proposed fee.

By sending an offer, you agree:

- with the publication and processing of your personal data in connection with the selection tender;
- with publishing all contracts and all works listed in the offer or incurred from contracts;
- with the tender rules;
- that you are not entitled to reimburse the costs you may incur during the selection procedure or any other financial compensation from our part.

We reserve the right to change the rules of the tender. In this case, you have the right to withdraw from the selection procedure.

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Grounds for exclusion from participation in a procurement are set in Procurement and Grant Procedure (PRAG) as applied by European Union (version valid from 15 July 2019).
<https://ec.europa.eu/europeaid/prag/document.do?nodeNumber=3> Candidates will be excluded from the tender if they meet criteria as per 2.6.10.1. - Exclusion criteria of PRAG.